

**BY-LAWS OF THE INTERCOLLEGIATE ATHLETIC COUNCIL
OF KANSAS STATE UNIVERSITY, INC.**

Kansas State University
Manhattan, Kansas 66506

Amended June, 2004

ARTICLE I. OFFICES

The principal office of the Corporation in the State of Kansas shall be located at Kansas State University in the County of Riley.

ARTICLE II. OBJECTIVES

It is the objective of the Council to promote and support intercollegiate athletics allowing Kansas State University to compete as strongly as possible, within the resources available to the University and the rules and regulations of the NCAA, the Big 12 Conference and any other athletic conference with which the University may affiliate.

ARTICLE III. PURPOSE

The Council shall consider questions of policy relating to intercollegiate athletics and shall submit its recommendations to the Director of Athletics. These areas of concern shall include but not be restricted to budgetary and financial matters, use of facilities, promotional activities, equal opportunity for all student athletes, academic progress of student athletes and personal conduct of student athletes and employees of the Department of Athletics.

The Council may initiate topics for discussion and may consider any questions of policy as referred to it from faculty, alumni, students or friends of the University. In particular, the Council shall consider the annual budget as prepared by the Director of Athletics and give its reactions and advice to the Director. When the Director submits the budget to the University President's Office for approval, the IAC Chairperson shall apprise in writing the University President's Office of the Council's reactions and advice.

Administration of policy shall be the responsibility of the Director of Athletics. The Council shall serve in an advisory capacity to the Director of Athletics concerning appointment or reappointment of administrative personnel within the Department of Athletics.

ARTICLE IV. MEMBERSHIP

SECTION 1. Voting Members. The voting membership shall consist of two alumni members, two student members, two faculty-at-large members, one faculty representative to the NCAA, the Big 12 Conference and any other conferences with which the University may affiliate, one alternate faculty representative, and the IAC Chairperson. The Director of Athletics of the University and the Alumni Board and Foundation Board Liaisons, if appointed, shall be ex-officio members and shall be non-voting.

The alumni members will be selected by the University President from nominations submitted by the KSU Alumni Association Board of Directors.

The student members will be selected by the University President from nominations submitted by the KSU Student Body President.

The two faculty-at-large members should be appointed by the University President after advisement with the Faculty Senate President and faculty. The faculty representative and alternate faculty representative to the NCAA and Big 12 Conference and the IAC Chairperson will be appointed directly by the University President. The IAC Chairperson must either be a faculty member or a university administrator.

A minimum of three nominees will be provided by the nominating unit for each vacancy.

<u>Membership</u>	<u>Term</u>
2 Faculty-at-large (voting)	3 Years Members may be reappointed for an additional term
2 Alumni (voting)	3 Years Members may be reappointed for an additional term
2 Students (voting)	2 Years Members may be reappointed for an additional term
1 Faculty Representative to the NCAA & Big 12 Conference (voting)	Length of term to be designated by the University President
1 Alternate Faculty Representative (voting)	Length of term to be designated by the University President
IAC Chairperson (voting)	Length of term to be designated by the University President
The University President has the option of appointing two additional members, one Alumni Board and one Foundation Board Liaison (non-voting)	3 Years Number of terms to be designated by the University President

SECTION 2. Removal. The University President may remove a member of the Council for failure to attend meetings regularly or for actions which are inconsistent with University policies related to its intercollegiate athletics program.

SECTION 3. Vacancies. A vacancy in the Council created by death, resignation, or removal will be filled by the normal procedures of the original appointment and the appointment will be for the unexpired portion of the term. Council members appointed to fill an unexpired term will be eligible to serve two full term appointments.

SECTION 4. Eligibility.

- A. No employee of the Athletic Department and no student who is presently on the roster of any athletic team approved by the Council is eligible for membership on the Council.
- B. Student members must be undergraduates when appointed and must be enrolled in at least 9 hours while they are serving on the Council (summer session excluded). Furthermore, prior to accepting appointment, student members must have completed at least 24 semester hours at Kansas State University.
- C. Prior to accepting appointment, faculty members must have been employed by the University for at least the preceding two years on at least a .8 time basis.
- D. Alumni representatives must not have been employed by the University during the two years preceding their appointment to the Council nor have enrolled for more than six credit hours during any semester during the two years preceding their appointment to the Council.
- E. All nominees are expected to have demonstrated a consistent interest in and support for a strong intercollegiate athletics program at Kansas State University.

ARTICLE V. OFFICERS

SECTION 1. President. The Director of Athletics of the University is appointed by the University President and serves as the President and Chief Executive Officer (CEO) of the Corporation. The President and CEO is a non-voting member of the Corporation.

SECTION 2. Other Officers. The additional officers of the Corporation will be Chairperson, Vice Chairperson, and Secretary.

SECTION 3. Election and Term of Office. The Chairperson shall be appointed by the University President and shall serve at the pleasure of the University President. The Vice Chairperson and Secretary shall be members of the Council and be elected by the Council for a one-year term but shall be eligible for re-election.

SECTION 4. Executive Committee. The Chairperson of the Council plus three additional voting members elected by the members of the Corporation shall constitute the executive committee. The elected members of the executive committee shall include one faculty member, one alumni and one student member and shall serve one-year terms but shall be eligible for re-election as long as they are members of the Council. Terms of office shall correspond with the fiscal year.

Should a tie vote occur within the Executive Committee, the vote of the Chairperson shall determine the outcome.

The Executive Committee will establish the agenda for Council meetings. The Council, by its normal voting procedures (Article VI), may also include agenda items for Council meetings which follow the meeting in which the action is taken. With the exception of the agenda, the Executive Committee shall act only upon matters that require immediate attention between the meetings of the Council. Actions taken by the Executive Committee must be reported at the next regular meeting of the Council and are subject to revision by the Council. Minutes of the

meetings are to be sent to members of the Council, the Director of Athletics and the University President.

SECTION 5. Awards Committee. The Awards Committee shall consist of three members of the Council appointed by the Chairperson. It is the duty of the Awards Committee to be available to provide advice regarding ceremonies for presenting awards won by athletes or coaches that result from participating in such special events as post-season football games, meets and tournaments sponsored by a national athletic association.

SECTION 6. Academic Advisory Committee. The Academic Advisory Committee shall consist of three faculty members of the Council appointed by the Chairperson. It is the duty of the Academic Advisory Committee to advise regarding academic issues of athletes. The Academic Advisory Committee will consider exceptions to the IAC Missed Class Policy and refer, with recommendation, to the Intercollegiate Athletic Council as a whole.

SECTION 7. Finance Committee. The Finance Committee shall consist of three members of the Council appointed by the Chairperson. It is the duty of the Finance Committee to advise regarding financial issues of the Athletic Department and report to the Intercollegiate Athletic Council as a whole.

SECTION 8. Equity Committee. The Equity Committee shall consist of three members of the Council (2 faculty and 1 student) appointed by the Chairperson. Other Equity Committee members: Senior Women's Administrator, Athletic Department Administrator, University Administrator/Faculty member, Student Advisory Committee Chairperson, Athletic Department Business Officer (ex-officio) and Athletic Department Compliance Officer (ex-officio). It is the duty of the Equity Committee to monitor and evaluate all Athletic Department matters concerning gender equity, minority issues and student-athlete welfare and report to the Intercollegiate Athletic Council as a whole. The IAC will retain the authority to make final evaluation and recommendation regarding athletic department progress towards meeting goals concerning gender equity, minority issues and student-athlete welfare.

ARTICLE VI. CONDUCT OF MEETINGS

SECTION 1. Quorum. A quorum is a majority of the members of the Corporation who are entitled to vote and who are represented in person only. A minimum of five affirmative votes is required to pass any motion. Proxies are not permitted.

SECTION 2. Parliamentary Procedures. All meetings shall be conducted in accordance with Robert's Rules of Order. The meetings will generally be open to the public. However, closed meetings are permitted consistent with the Kansas Open Meetings law.

SECTION 3. Meetings. Regular meetings of the Intercollegiate Athletic Council shall be held, typically six per year. Special meetings of the Council may be called by the Chairperson or by petition of five members. Council members shall be given notice of all regular and special meetings and all committee meetings at least 48 hours prior to the meeting. All agenda items and reports requiring membership consideration shall be dispatched to all members at least 48 hours prior to the regular and special meetings. Minutes of all meetings are to be sent to members of the Council, Director of Athletics and the University President.

ARTICLE VII. CONTRACTS, LOANS AND BUDGETS

SECTION 1. Contracts. The President and CEO of the Corporation is authorized to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation. Authorization presumes the action is consistent with the needs and objectives of the Corporation. All significant contracts shall be reported to the Intercollegiate Athletic Council at a regularly scheduled meeting following the action.

SECTION 2. Loans/Leases. The President and CEO of the Corporation is authorized on behalf of the Corporation to contract short-term loans or leases not to exceed a term of five (5) years and not to exceed \$500,000 individually or \$1,000,000 in aggregate within a three-year period. Loans must be within the covenants of any active bond issue. Authorization presumes the action is consistent with the needs and objectives of the Corporation. All loans and leases shall be reported to the Intercollegiate Athletic Council at a regularly scheduled meeting following the action.

Loans exceeding the above limitations may only be contracted upon approval of a corporate resolution presented to the Corporation by the President and CEO of the Corporation.

ARTICLE VIII. FISCAL YEAR

The fiscal year of the Council shall begin on the first day of July and end on the 30th day of June each year.

ARTICLE IX. AMENDMENTS

These By-laws may be altered, amended or repealed and new By-laws may be recommended for the adoption by the Intercollegiate Athletic Council for final approval by the University President and Director of Athletics at any regular or special meeting of the Council providing the revision is included in the meeting agenda and mailed to members at least seven days prior to the meeting when action is to be taken.